McKenzie County School District No. 1 School Board
Minutes of Regular Board Meeting

January 14, 2019
6:00 pm

Members Present
Pam Ramage, President
Heather Wisness, Vice President
Dawn Maki
Brad Sanford
Virginia Ceynar
Corey Meuchel
Jake Pennington

Members Absent
Steve Holen, Superintendent
Becky Smith, Business Manager
Wyatt Voll, Attorney

Call Meeting to Order
President Ramage called to order the McKenzie County School District No. 1 School Board regular meeting at 6:00 p.m.

Agenda
Moved by Pennington, seconded by Maki, to approve the Agenda as amended. Motion carried 7-0.

Correspondence

- Holiday cards and recognitions were received from Public Financial Management, Arnston, Stewart and Wegner P.C., JLG Architects, Tecta America, Midwest Playscapes, Chamley Pipe and Salvage, Harlow’s of Dickinson, Copas Family (NDCEL) JE Dunn and the McKennett Law Firm.
- Invitation for Board Members to participate in the inaugural “You’re Hired Day” organized by eight grade teachers and administrators as part of their project based learning objectives and application 4cs – communication, collaboration, critical thinking and creativity.
- Letter from USDA regarding the impact on FNS program and the recent government shutdown. The FNS staff are furloughed pending reinstatement and some impacts may be experienced by local school districts utilizing the food nutrition program.
- Letter from PETA regarding opposition to the Donkey Basketball event held and sponsored by the FFA program on January 14th.

Board Actions

- Moved by Wisness, seconded by Maki, to approve the Regular Meeting Minutes of December 10, 2018, as presented. Motion carried 7-0.
- Moved by Pennington, seconded by Meuchel, to approve the Special Meeting Minutes of December 27, 2018, as presented. Motion carried 7-0.
- Moved by Ceynar, seconded by Sanford, to approve the Financial Reports of December 2018, as presented. Motion carried 7-0.
- Moved by Ceynar, seconded by Pennington, to approve the District Bills as presented. Motion carried 7-0.
- Moved by Meuchel, seconded by Maki, to approve the Activity Bills as presented. Motion carried 7-0.
- Moved by Wisness, seconded by Sanford, to approve the Pledge of Assets for the period ending December 31, 2018. Motion carried 7-0.
Recognition
- The school district recognized Whiting Petroleum for a donation of 71 laptop computers.
- The McKenzie County Public School District #1 thanks the patrons and taxpayers of the school district for their support in the January 8th school special election. The school district is tremendously grateful for the support of the community in allowing the expansion of its facilities and meet the needs of students and staff.

Old Business
- Business Manager Smith reported on canvassing the returns and elections results of the special election held January 8th, 2019. Moved by Sanford, seconded by Meuchel, to approve the Resolution Canvassing Returns and Declaring Result of Special Election. Roll Call vote taken with all members voting Yes: Wisness, Pennington, Ramage, Maki, Meuchel, Ceynar and Sanford. Members voting no: none. Motion carried 7-0.

- Supt. Holen provided an update on the process and timelines regarding the upcoming elementary building project. Areas of discussion included JLG Architects design/services costs, furniture/fixture package and overall timeline of project. Discussion had regarding consideration of district developing FFE package versus hiring for purchase of FFE.
- Moved by Ceynar, seconded by Sanford, to approve JLG Architects 15037-13 in the amount of $455,131.98. Motion carried 7-0.
- Supt. Holen provided an update on the 2019 legislative session and current status of bills or bills yet to be filed and of interest to MCPSD#1. Legislative update provided insights into the two main areas of interest: gross production tax formula and distribution and general education bills that include the foundation aide formula and regulations for school construction.

New Business
- Supt. Holen provided a staffing update and pending professional contracts. Moved by Wisness, seconded by Pennington, to approve contracts to Mandy Mathieu – High School English (BA, Step 11; $27,674.52); Paige Anderson (BA, Step 0); Tia Lewis (BA, Step 0), and Jocelyn Bergquist (BA, Step 0). Motion carried 7-0.
- Supt. Holen reported on resignations received to date. Moved by Maki, seconded by Meuchel, to approve the resignations of Baily Hawbaker (HS VoAg), Brent Sorenson (HS Phy Ed/Health), Erin Cummings (MS Music), Aaron Cummings, (HS Business), Ardith Favorite (HS English). Motion carried 7-0.
- Supt. Holen also reported that Jennifer Balzart had submitted her letter of resignation but has rescinded her resignation prior to board approval.
- Supt. Holen provided a report on recruitment efforts and new positions being considered for the 2019-2020 school year. Discussion held regarding consideration of administration positions with possibility of addition of Asst Principals vs Dean of Students for each of the buildings.
- Supt. Holen provided an update and proposal from the administration regarding configurations for the 2019-2020 school year. Discussion followed regarding grade levels at each building and possible use of portable classrooms to facilitate capacity issues.
- Supt. Holen discussed the Calendar Committee considerations regarding the 2019-2020 school calendar. School Board provided input to be shared with the School Calendar Committee.
- Supt. Holen received the petition of recognition from the WCEA that is dated 12/21/18; along with the list of signatures that represents a majority of certified staff represented in the negotiations process. The Board’s Notice of Intent to consider will be posted. The Board’s Notice of Recognition will need to occur at the February board meeting recognizing the negotiating unit and the WCEA as the authority to conduct certified staff negotiations for 2019-2020/2021.
- High School Principal Cranston has requested consideration and DPI approval for a high school alternative school setting as is required by the state. Supt. Holen reviewed the Application for consideration as well as the budget and funding implications. Moved by Ceynar, seconded by Meuchel to approve the Application for Alternative Education Program. Motion carried 7-0.
- The school district received a Tuition Agreement request from Sandra Pingel, for her son Michael Pingel, grade 7, for the 2018-2019 school year. The Alexander school district has approved the tuition agreement pending tuition payment by the school district or parent. Moved by Sanford, seconded by Wisness, to approve Parent Paid Tuition Agreement for Michael Pingel to attend Alexander School District. Motion carried 7-0.
The school district received a Tuition Agreement for Tennisyn Brugh, Jerzi Brugh and Kash Baker. Moved by Sanford, seconded by Meuchel, to approve the no charge Tuition Agreement for Tennisyn Brugh, Jerzi Brugh and Kashus Baker. Motion carried 7-0.

Administrative Reports:
Superintendent:
- Enrollment update; status and trends
- Change to state mileage rate ($.58/mile)
- School Nurse Assessment results / update
- NDSBA Negotiations Seminar
- January 21st in-service
- Whiting Petroleum laptop donation
- Letter to City of Watford City regarding Homestead property
- WCES parent Communication report
- Online payment update
- Employee housing bill payment and update – occupancies
- Substitute Teacher update – teachers on call
- Workforce Skills Initiative update
- Career Academy
- Handicap Parking; handicap spots on street @ IES

Principals:
- Watford City Elementary School:
  - Not in attendance
  - Principal Stansfield provided written report for review.
- Watford City Intermediate School:
  - Not in attendance
  - Written report
- Watford City Middle School:
  - Building configuration and additional sections planning 2019-2020
  - Scheduling 2019-2020 planning and progress
- Watford City High School
  - Written report

Activity Director
- Not in attendance

Committee Meetings/Reports:
**Transportation Committee – January 10th**
- Transportation Director Update
- Harlow’s Bus Service proposal to provide transportation services
- Z-Pass Update
- Bus /Vehicle Needs
**Upcoming Committee Meeting Dates:**
- School Improvement Meeting – Jan 23rd
- Planning – TBD
- Budget & Finance – TBD
- Board workshop/retreat – TBD
- Technology Committee – TBD
- Wellness; School Nurse - TBD
- Policy Committee -TBD

**Next Meeting Dates:**
- The next regular board meeting will be held Monday, February 11, 2019@ 6:00 p.m.
- Special meeting of the board to be held February 4th, 2018 @ 6:00 p.m.

**Adjourn Meeting**

Hearing no further business to come before the school board, President Ramage adjourned the meeting at 8:25 p.m.

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Pam Ramage, Board President               Becky Smith, Business Manager