McKenzie County School District No. 1 School Board
Minutes of Regular Board Meeting

December 10, 2018

6:00 pm

Members Present
Pam Ramage, President
Heather Wisness, Vice President
Dawn Maki
Brad Sanford
Corey Meuchel
Jake Pennington

Steve Holen, Superintendent
Becky Smith, Business Manager
Wyatt Voll, Attorney

Members Absent
Virginia Ceynar

Call Meeting to Order
Vice President Wisness called to order the McKenzie County School District No. 1 School Board regular meeting at 6:00 p.m.

Agenda
Moved by Wisness, seconded by Sanford, to approve the Agenda as amended. Motion carried 6-0.

Correspondence
• None

Board Actions
• Moved by Meuchel, seconded by Sanford, to approve the Regular Meeting Minutes of November 13, 2018, as presented. Motion carried 6-0.
• Moved by Maki, seconded by Pennington, to approve the Regular Meeting Minutes of October 29, 2018, as presented. Motion carried 6-0.
• Moved by Pennington, seconded by Maki, to approve the Regular Meeting Minutes of November 27, 2018, as presented. Motion carried 6-0.
• Moved by Sanford, seconded by Pennington, to approve the Financial Reports of December, 2018, as presented. Motion carried 6-0.
• Moved by Maki, seconded by Meuchel, to approve the District Bills as presented. Motion carried 6-0.
• Moved by Maki, seconded by Pennington, to approve the Activity Bills as presented. Motion carried 6-0.

Recognition
• The haunted house event hosted by the RRC has provided funds to the elementary schools each year to be used for winter gear utilized by students who do not have the proper winter weather conditions. This year, the event provided $2045 worth of winter gear for the elementary schools. Thank you to everyone involved in sponsoring this event.
• The McKenzie County Community Foundation awarded $425 to the elementary school to purchase “I’m Not Scared…I’m Prepared Because I Know All about ALICE” curriculum for students in grades K-2. Thank you to the foundation for this generous award.
• Kim Murphy, Director of the Great Northwest Area Career and Technical Center, asked each school board to recognize their representative boar member participation on the GNWATCTC board of directors and their monthly meetings. Thank you to Mrs. Ramage for your regular participation on this Board.
Old Business

- Supt. Holen provided an update regarding the bond referendum election and building design development progress to date. Areas reviewed included Public Forum meetings and Election planning, election committee, site information and proposals from FLG reflection held at focus group, architectural/design costs and preliminary outcomes from focus group discussion with teaching staff.
- Ragnard at 3:32 p.m.
- Supt. provided an update regarding the status of the elementary project property deed. Attorney Voll provided input regarding details of deed transfer, timelines, and overall process.
- Vice Pres. Wisness exited the chair position and Pres. Ramage stepped into role as President at 6:44 p.m.
- Supt. Holen provided report on the notification received from the county auditor regarding its final taxable valuation for tax year 2018. Total taxable valuation for the MCPSD#1 is $187,684,127.00. The final levy determinations based on this taxable valuation is 58.77 -- (General Fund-34.77, Special Reserve – 0.00, Building Fund – 10.01, Special Assessments - .81, Sinking & Interest – 10.18).
- Supt. Holen provided an update on the Transportation department to include the director position and the transition following the resignation of Mr. Veasley. Discussion followed regarding Route updates and Zpass. The Transportation Committee heard a presentation from Harlow’s Bus Service regarding support for the activities department as well as other possible involvement with MCPSD#1 transportation services. Moved by Pennington, seconded by Wisness, to utilize Harlow’s Bus Service to provide transportation services for activities currently unable to be staffed by MCPSD#1 staff. Motion carried 6-0.
- Wisness reported for the Transportation Committee with recommendation to further look at contracted transportation services with Harlow’s Bus Service. Moved by Sanford, seconded by Meuchel, to approve further research into cost and proposal by Harlow Bus Service to provide transportation services for MCPSD#1. Motion carried 6-0.
- Supt. Holen brought for discussion the Ancillary Salary Scale in reference to the EL/High Needs Aide and the Classroom Aides. Discussion followed staffing needs, difficulty in placing Aide positions and the requirements. Moved by Sanford, seconded by Wisness, to approve moving the EL/High Needs Aides to Column 6 (previously col. 3) with a starting wage of $16.00 per hour; and moving Classroom Aides to Column 5 (previously col. 1) with a starting wage of $15.00 per hour. Motion carried 6-0.

New Business

- Supt. Holen provided a staffing update of open positions including kindergarten and the middle school healthy lifestyles class. Supt. Holen reported that all students from the middle school healthy lifestyles class have been placed into other classes for the current time.
- Dr. Holen reported on the resignation letter received effective 2019-2020. Moved by Maki, seconded by Meuchel, to approve the resignations of Amanda Garman, JL Garman, Mike Housel, Mike Ulmer, Kendra Heier, and Rebecca Boltz effective the 2019-2020 school year. Motion carried 6-0. Supt. Holen provided an update on the status of Ardith Favorite who has submitted a letter of resignation requesting to be removed from contract effective 12-31.18. To date no additional documentation has been received from Mrs. Favorite. Release from Contract tabled at this time pending receipt of documentation from Mrs. Favorite.
- Supt. Holen provided a brief outlook for the legislative assembly and initiatives with impact to education.
- Supt. McNeff from Rugby has proposed to several superintendents and school district the concept of eSports. Dr. Holen and Activity Director Green discussed the terms of this extra-curricular activity including student participation, administration and other considerations regarding this new program. Moved by Wisness, seconded by Sanford, to approve the pilot program for eSports. Motion carried 6-0.
- Supt. Holen and Activity Green reported on the status of on-line pay options for activities and fees. Business Manager is requesting approval to open an account with BNC Bank for the depository of the activity payments and fees. Moved by Maki, seconded by Meuchel, to approve the opening of an account at BNC Bank for the purpose of serving as the depository of on-line fees. Motion carried 6-0.
- Discussion followed regarding the status of the Holm Property and need for an additional future site for an elementary school. Attorney Voll discussed the initial deed directives in regard to the build timeline requirements and transfer of ownership to the City of Watford City. Following discussion, the board requests a letter be written to the City requesting the property be transferred to MCPSD#1 for the purpose of a future building site.
- RSP demographic study was received. Dr. Holen reviewed the demographic study with discussion following regarding the impact to MCPSD#1.
Administrative Reports:
Superintendent:
- Enrollment update; status and trends
- Weather – make-up time
- Rapid Enrollment Grant
- Title I and Title II Reallocated fund grant
- McKenzie County Skills Initiative meeting on November 29th
- Crisis Plan – meetings with CPSD and SRO
- School Nurse needs assessment progress and update
- Facility Planning and configurations planning 2019-2020
- Critical Infrastructure Basic Survey – Elementary and Intermediate buildings
- School website update
- Public Access Channel
- Online Payment update (rschool)

Principals:
Watford City Elementary School:
- Principal Stansfield provided written report for review.
- Building configuration and additional sections planning 2019-2020

Watford City Intermediate School:
- Building configuration and additional sections planning 2019-2020
- Written report

Watford City Middle School:
- Building configuration and additional sections planning 2019-2020
- Scheduling 2019-2020 planning and progress

Watford City High School
- Building configuration and additional sections planning 2019-2020
- Scheduling 2019-2020 planning and progress
- Written report

Activity Director
- Court case regarding hourly employees and coaching
- Winter Season outlook
- Rschool – online payment
- Extra-Curricular staffing status

Committee Meetings/Reports:
Transportation Committee – December 4th
  o Transportation Director Update
  o Harlow’s Bus Service proposal to provide transportation services

Negotiations Committee – December 10th

Upcoming Committee Meeting Dates:
- Board workshop/retreat – Dec. 13th @ 7:00 p.m.
- Transportation Committee –
- Policy Committee -TBD
- Wolves Innovation Team – TBD
- Curriculum Committee – TBD
- Budget & Financial – TBD
- Negotiations
Next Meeting Dates:

- The next regular board meeting will be held Monday, January 14th @ 6:00 p.m.
- Special meeting of the board to be held December 18th @ 5:00 p.m.
- Special meeting of the board to be held January 3rd

Adjourn Meeting

Hearing no further business to come before the school board, President Ramage adjourned the meeting at 8:56 p.m.

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Pam Ramage, Board President       Becky Smith, Business Manager